

## **PROMOTION/ADVANCEMENT POLICY FOR GRADES K-8**

**345.4**

### **Promotion/Retention Policy for Grades K-5**

Policy Goal: Students during their Kindergarten through 5<sup>th</sup> grade year will acquire knowledge and skills necessary to meet the benchmarks of the state standards as identified in the district curriculum.

Students significantly below state standards for grades 3-5, or grade level benchmarks for kindergarten – 2<sup>nd</sup> grade, based on formal and informal assessments or other curriculum based measures, will be identified and referred to the guidance counselor. The guidance counselor will review student records and if appropriate, forward a referral to the child study team. The Child Study Team, shall be comprised of, the teacher, student (if appropriate), administrative representative, guidance counselor and title teacher (if appropriate). The team will examine the child's progress in relation to benchmarks. An Individual Success Plan (ISP) targeted to build on the student's strengths while addressing his or her needs will then be created, implemented, monitored and modified as necessary. The goal of the ISP will be to improve student achievement in relation to district benchmarks.

Students not making sufficient progress towards meeting district benchmarks after a minimum of 12 weeks of high-quality intervention (as identified by the child study team) may be referred for a special education evaluation, have his or her plan modified, or be referred for retention by the Child Study Team and/or principal. Decisions regarding retention will be made by the Child Study Team and/or principal.

### **Promotion/Retention Policy Grades 6-8**

Goal: Students will demonstrate the knowledge and skills to be successful in subsequent grades.

Students can meet the promotion goal by:

1. Earning a minimum of 100 points during the school year
2. Successfully creating and implementing an individualized plan for success and working with the intervention team

#### **1. Promotion through points earned**

Students have an opportunity to earn points for each grade A-D earned during a quarter in science, social studies, literature, math and language arts. The point system will be as follows:

- A = 8
- B = 7
- C = 6
- D = 5

Students will need to earn a minimum number of points to avoid an intervention plan:

1<sup>st</sup> Quarter = 30

2<sup>nd</sup> Quarter = 60

3<sup>rd</sup> Quarter = 90

Student point totals will be monitored by each student's core teachers. Students not making minimum number of points per quarter will be referred by the core teachers to the guidance counselor for an ISP.

## 2. Promotion through Individual Plan for Success

Students not earning the minimum number of points per quarter will be referred by the guidance counselor for an individual success plan (ISP). The ISP will be developed by an intervention team consisting of the student and at least 2 school members and 1 person from the family or community. Students must meet the goals identified in the ISP. The intervention team will meet regularly to check progress of the plan and provide assistance and support.

*Students not completing any of the above requirements may be considered for retention by the intervention team and/or school principal.*

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